



Participation Form
**14th Vietfood & Beverage
ProPack 2010**
TBECC, Ho Chi Minh City
8 – 11 September 2010



Company Profile			
Name of Company: (Please write <u>clearly</u> , details will be used for invoicing / cheque reimbursements)			
Business Registration No / ACRA No:		Year of Establishment:	
Company Activities:			
Tel:	Fax:	Email:	
Website:			
Address:			
Postal Code:	Name	Designation	Direct Phone / Email
Main Contact for all general enquiries	Mr/Ms		
Billing Accounts & Payment Contact	Mr/Ms		
Exhibition Space Application			
Exhibition Package	Total size (Sqm)	Cost Per (Sqm)	Total Cost (SGD)
A: Raw Space			
B: Standard Pavilion Package		\$655	
C: Registration and Administrative Charge by ASME			\$350
D: 7% GST on Registration and Admin Charge			\$24.5
Grand total (A or B + C + D)			
IMAP Requirements and Information for Companies			
To qualify for IMAP Support, companies must be incorporated (excludes branch of a foreign company) and based in Singapore and must have at least three of the following core business functions/ activities as below:			
<u>Please tick at least 3 options:</u>			
<input type="checkbox"/> Market Development and Planning <input type="checkbox"/> Logistics and Shipping Management <input type="checkbox"/> Businesses and investment planning	<input type="checkbox"/> Research and development and design functions <input type="checkbox"/> Business Banking, Financial & Treasury <input type="checkbox"/> Manufacturing and other value-added activity		

Signed & Endorsed By

Name & Signature

Company Stamp



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Singapore Pavilion Guidelines

Total amount is **before** reimbursement of IMAP's approved funds. Reimbursement will be made after disbursement from IE.
Each company is eligible for IMAP support up to a maximum of 36sqm.
Reimbursement schemes does not support additional furniture orders beyond the standard package items unless stated otherwise
Pavilion construction are not supported for raw space-only participant
Raw space participant must construct their build-up according to IE's guidelines on pavilion in order to enjoy the grant on their raw space

Please note that IE Singapore reserves the right to verify information provided by the companies. Eligibility and subsidy reimbursement of individual companies is subject to final approval by IE Singapore upon submission of IMAP Claim Form by ASME after the exhibition.

IMAP Financial Assistance & Double Tax Deduction Scheme

IMAP Financial Assistance

With the support from International Enterprise Singapore (IE Singapore), the Singapore pavilion at this exhibition will be covered under the International Marketing Activities Programme (IMAP). IMAP enables participating companies to receive up to 50% reimbursement of total eligible in space rental and stand construction and common marketing cost. Registration and admin charges to ASME are not included in the claims

Double Tax Deduction

Companies can also claim Double Tax-Deduction (DTD) for eligible expenses not covered by IMAP. Expenses for travel and accommodation costs for up to 2 representatives per participating company. For registration and more details, please refer to IE Singapore websites: <http://dtd.iesingapore.gov.sg>. DTD Schemes is an op-in scheme administered by IE Singapore.

Airfare & Hotel Accommodation

Participating companies can claim 50% of hotel accommodation & airfare for 1 representative per company through ASME. Maximum claims are capped at the ASME secretariats' cost of travel and IE Singapore's requirements.

Role of ASME

The role of ASME is to administer and facilitate the International Marketing Activities Programme. ASME shall not be liable or responsible for any costs, losses, claims, proceedings, demands, expenses and liabilities of whatsoever nature arising as a result of, or in connection with, any failure of the appointed exhibitor to observe their obligations under any contract or any laws and regulations under any jurisdiction.

Payment Terms and Conditions

Upon validity of this Participation Form, ASME will proceed to reserve exhibition space with show organiser. The participating companies are required to make full cheque payment to ASME within 30 days of endorsing on this form. **Cheques should be crossed and payable to "ASME" with the return of this reply-form.**

All cancellation/replacements are to be in writing, signed and endorsed with a company's stamp. Cancellation and refunds will be on a case by case basis. **ASME reserves the right to invoice the full amount to the participating company regardless of cancellation**

In the event of unforeseen circumstances, ASME reserves the right to alter/cancel the Singapore Pavilion before the closing date at its sole discretion. ASME will refund full amount to the participant.

All exhibitors are required to comply with the exhibition's terms and conditions stipulated by the organiser. A copy of which can be retrieved from ASME for references.

Yes, I am interested in participating in the Trade Fair organised by ASME and agree to pay the amount as stated in the Participation Form. I acknowledge that the Registration Form endorsed hereforth shall be binding and will be invoiced accordingly.

Signed & Endorsed By

Name & Signature

Company Stamp